



Mount Union Area School District

603 North Industrial Drive
Mount Union, Pennsylvania 17066

Michelle Dutrow
Interim Superintendent

Telephone
814-542-8631

Parent Right-to-Know Letter

Parent Right to Know Information as Required by The Elementary and Secondary Education Assistance (ESEA) [Section 1112(e)(1)(A)] and the Every Student Succeeds Act [Section 1112(e)(1)(A)]

08-27-2025

Dear Parent(s)/Legal Guardian(s):

Your child attends Shirley Township Elementary, which receives Federal Title I funds to assist students in meeting state achievement standards. Throughout the school year, we will be providing you with important information about this law and your child's education. This letter lets you know about your right to request information about the qualifications of the classroom staff working with your child.

At Shirley Township Elementary, we are very proud of our teachers and feel they are ready for the coming school year and are prepared to give your child a high-quality education. As a Title I school, we must meet federal regulations related to teacher qualifications as defined in ESEA. These regulations allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives help from a paraprofessional. If your child receives this assistance, we can provide you with information about the paraprofessional's qualifications.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact Mrs. Sandra Kay Rickabaugh at Shirley Township Elementary at (814) 542-9381 or email me at srickabaugh@muasd.org.

Sincerely,
Sandy Kay Rickabaugh

BOARD

Linda McClure, President
Deanna Lee Wagner, Secretary
Telephone – 542-8631

DISTRICT-WIDE ADMINISTRATORS

Kasi Martin, Dir. of Business Affairs
Telephone – 542-8631
Kristen Streightiff, Dir. Spec. Ed.
Telephone – 542-2518

DISTRICT BUILDINGS

Administrative Center – 542-8631
Junior High School – 542-9311
Senior High School – 542-2518
Mount Union-Kistler Elementary – 542-2595
Shirley Township Elementary – 542-9381