

DIRECTOR of CURRICULUM, INSTRUCTION, and ASSESSMENT

ABOUT THE OPPORTUNITY

Mount Union Area School District seeks a highly skilled educational leader to serve as Director of Curriculum, Instruction and Assessment. This central office position provides strategic, district-wide leadership for the design, alignment, and continuous improvement of all K–12 academic programming.

The Director plays a critical role in strengthening instructional coherence, advancing student achievement, and building systems that support sustainable school improvement. Mount Union offers a setting where strong leadership is valued, and its impact is visible across classrooms and school building communities.

THE IDEAL CANDIDATE

The District is seeking a systems-oriented leader with demonstrated expertise across curriculum, instruction, assessment, and professional learning. The successful candidate will:

- Understand academic systems as interconnected (curriculum, instruction, assessment, MTSS, and professional learning)
- Bring current, research-based expertise in areas such as explicit instruction, MTSS, co-teaching/inclusion, data-informed practice, instructional coaching, technology in education, structured literacy, and other relevant areas
- Design, implement, and assess structures that produce coherent, sustainable improvement
- Communicate with clarity and professionalism across instructional, administrative, and Board settings
- Execute district priorities with consistency, precision, and accountability

KEY RESPONSIBILITIES

Curriculum & Instruction

- Lead K–12 curriculum development, revision, and alignment to PA Academic Standards
- Ensure vertical and horizontal alignment across grade levels and content areas
- Promote evidence-based instructional practices, including data-informed differentiation, structured literacy, and inclusive models
- Monitor instructional quality and consistency district-wide

Assessment & Data

- Oversee state and local assessment systems (PSSA, Keystone, benchmarks)
- Develop systems for analyzing, utilizing, and reporting student performance data
- Build capacity to use data to inform instruction, student and staff placement, and improve outcomes

Professional Learning

- Design, implement, and evaluate district-wide professional learning
- Lead new teacher induction and mentoring
- Support leadership development and instructional coaching practices

MTSS & Student Support

- Lead implementation of a tiered, data-driven MTSS framework
- Collaborate with special education, counseling, and intervention teams across the district

Planning & Compliance

- Lead district-wide planning and continuous improvement efforts
- Ensure compliance with PDE and federal program requirements
- Monitor progress toward district academic goals and communicate results to stakeholders

QUALIFICATIONS

Required:

- Pennsylvania Administrative Certificate (Principal or Letter of Eligibility)
- Minimum 5 years of successful teaching experience
- Demonstrated leadership in curriculum, instruction, or school administration

Preferred:

- Master's degree in Education, Curriculum & Instruction, Educational Leadership, or related field
- Minimum 5 years of successful administrative experience
- Experience in rural or small school district settings

- Knowledge of Pennsylvania standards, assessments, and accountability systems
- Experience with MTSS, data analysis, and professional development design
- Demonstrated experience with instructional coaching and leadership models
- Strong instructional leadership, communication, and problem-solving skills
- Ability to lead change and continuous improvement efforts

TERMS OF EMPLOYMENT

Full-time · 248 days · Act 93 Agreement

Salary and benefits established by the Board of Education.

Evaluated annually by the Superintendent.

HOW TO APPLY

Submit a complete application packet to:

Office of the Superintendent

Mount Union Area School District

603 North Industrial Drive

Mount Union, PA 17066 | (814) 542-8631

Include:

- Letter of interest
- Resume/CV
- PA Standard Application
- PA Administrative Certificate(s)
- Three current (within one year) letters of reference
- Academic transcripts
- Clearances
- Act 168 Disclosure Form

Mount Union Area School District is an Equal Opportunity Employer.